

**CHARTIERS TOWNSHIP  
BOARD OF SUPERVISORS MEETING  
April 25, 2016  
4:00 p.m.**

A. William Kiehl – Chairman called the regular meeting of the Chartiers Township Supervisors to order at 4:00 p.m. Monday, April 25, 2016 at which time he asked all present to stand for the Pledge of Allegiance.

**ATTENDANCE:**

Attending this meeting were Supervisors Glenn Alterio, John M. Marcishak and Mr. Kiehl. Also present were Jodi L. Noble-Township Manager; James Liekar-Solicitor; Daniel Slagle-Township Engineer; Ed Jeffries, Public Works Director; Samuel R. Stockton-Community Development Coordinator; and Bev Small-Recording Secretary.

**EXECUTIVE SESSION:**

Mr. Kiehl announced that the Board of Supervisors met in Executive Session prior to this meeting on Monday April 25, 2016 from 3:35 p.m. to 3:55 p.m. to discuss litigation. Let the record show that Mr. Alterio was not in attendance for executive session.

**DEVELOPERS TIME:**

Mr. Shane Hecht of MarkWest was present to answer any questions.

A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the MarkWest Houston Natural Gas Plant Administration Building Preliminary/Final Land Development Plan as recommended by the Chartiers Township Planning Commission at their meeting April 19, 2016 and conditional upon satisfaction of the outstanding items in the Township Engineer's letter dated April 21, 2016. All supervisors voted yes. The motion carried.

**STAFF REPORTS:**

The Board accepted reports as submitted.

Mr. Kiehl asked how long a courtesy letter lasts before there is action. Mr. Stockton said the recipient has ten (10) days and then he sends a notice of violation. Further clarification is needed on the time frame for resolving the junk cars issue on the Barnickel Street property.

**SUPERVISOR REPORTS:**

Mr. Kiehl – no report

Mr. Marcischak – no report

Mr. Alterio – no report

## **APPROVAL OF MINUTES:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the Board of Supervisors Workshop Meeting Minutes of March 8, 2016 and the Regular and Special Meeting of March 22, 2016. All Supervisors voted yes. The motion carried.

## **OLD BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to enter into an agreement with the Pennsylvania Department of Transportation for bridge inspection services in accordance with National Bridge Inspection Standards as recommended by the Township Manager. All Supervisors voted yes. The motion carried.

## **NEW BUSINESS:**

1. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve the agreement with All-Clad Metal Crafters, LLC for police services for the Seconds Sale on June 3, 2016 and June 4, 2016 as recommended by the Chief of Police. All Supervisors voted yes. The motion carried.
2. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to accept the written notice from the Chartiers Township Volunteer Fire Department of the cancellation of the lease by and between the Chartiers Township Volunteer Fire Department and the Township for the Social Hall effective July 10, 2016 in accordance with the provisions of the agreement. All Supervisors voted yes. The motion carried.
3. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to cancel the Agreement with PALS catering for use of the Township Volunteer Fire Department Social Hall and provide written notice of the same effective July 1, 2016 in accordance with the provisions of the agreement. All Supervisors voted yes. The motion carried.
4. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to approve a five year full service maintenance agreement with Cummins Bridgeway LLC for generator maintenance in the amount of \$1,503.10 as recommended by the Director of Public Works. All Supervisors voted yes. The motion carried.
5. A motion was made by Mr. Alterio and seconded by Mr. Marcischak to authorize payment of invoices (General Fund: Checks #31000-31021: \$84,812.48; Sewer Fund: Checks #2944- 2949: \$107,560.65; Midland Sewer Fund: Check #1057: \$ 920.20; Capital Reserve Fund: Check #1102 - 1105: \$4,561.95; Local Services Tax Fund: Check #1106: \$303.84; Operating Reserve Fund: Check # 1355; \$2,166.61; CTCC Operating Fund: Checks #1249-1253: \$2,146.61; Total All Funds: \$202,472.38). All Supervisors voted yes. The motion carried.

## **DISCUSSION ITEMS:**

1. McClane Farms Road Sewer Project – Mr. Slagle reported that the horizontal/vertical control is complete; design will begin on receipt of contour manuscripts.

2. Community Center Repairs – Notice was given to original gutter contractor to have the work completed by May 15, 2016 or the contract will be canceled.
3. McConnell's Mill Road Failure/Dirt and Gravel Road Program – Strnisha Excavating will begin the work on May 10, 2016.
4. South Strabane Sewer Agreement – Mr. Liekar is clarifying the components of the agreement and further usage and upgrading of pump station and line usage.
5. Salt Storage Facility – Mrs. Noble is contacting Swede Construction Inc. to reduce the original quote for the Salt Storage Facility.
6. Allison Parkette Trail – The Township Manager and Board members are proceeding with plans and components for the walking trail.
7. Ballfield Development – The board discussed several directions and options for development of the Ballfield.

A motion was made by Mr. Marcischak and seconded by Mr. Alterio to authorize the Township Engineer to prepare bids for drainage and fencing to accommodate the drainage at the Community Center field. All Supervisors voted yes. The motion carried.

8. Parks, Recreation and Open Space Plan Finalization – Township staff will provide comments for the Board to present to Mackin clarifying focus and direction.
9. PennVest Loan Status/Midland – Mrs. Noble will contact Penn Vest to let them know that change orders were submitted back to Dale Mills and ask them to contact DEP to secure the draw down from PennVest.
10. Midland Tap in and Payment Update – Mrs. Noble summarized the percentages of paid, partial, and non-connected resident Tap-ins. She will send a reminder letter to those who have not paid that they must pay by the September 16, 2016 deadline or be liened.
11. Canton Township Route 18 Audit – Mrs. Noble is responding to Wright Tax Service's request for information to conduct the audit.
12. CHFA Banner Request/Resolution/Agreement – No response has been received to date.
13. Fire Department/PALS Lease – This was handled by motion passed as recorded under New Business (# 3) this date.
14. Community Center Rate Structure / Non-Profit Use – Revisions to the first proposed draft are in process and will be put in form of a Resolution to establish policy.

15. Oil and Gas Ordinance Amendment – The Township Manager and Board of Supervisors will meet in workshop session review the draft ordinance and address specific conditions to be incorporated into the Ordinance pertaining to Zoning District classifications.

Let the record show that Supervisor Marcischak left the meeting at 5:00 p.m.

**PUBLIC COMMENTS** – none

**ADJOURNMENT:**

The meeting adjourned at 5:10 p.m.

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John M. Marcischak  
Secretary

Bev Small, Recording Secretary